



Fundamentals

Policy

## Occupational Health and Safety

**BMSP-45 Issue 15**

04/10/2023

Classification: Unrestricted

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## Occupational Health and Safety General Policy Statement

Fundamentals (*We / Our / Us*) recognises *our* duties under health and safety legislation. *We* will meet the requirements of this legislation and maintain a safe and healthy working environment. *Our* Managers and Supervisors are informed of their responsibilities to ensure they take all reasonable precautions, to ensure the occupational health, safety, well-being and welfare of those that are likely to be affected by the operation of *our* business. *We* operate an Occupational Health and Safety Management System that is aligned to the requirements of ISO 45001:2018 and will ensure that the system is reviewed and improved. *We* recognise *our* duty to make regular assessment of the hazards and risks associated with *our* operation, to remove or reduce them to the lowest practicable level.

*We* also recognise *our* duty, so far as is reasonably practicable:

- To meet *our* legal obligations to maintain safe and healthy working conditions and identify and set OH&S goals and objectives;
- To provide adequate control of the health and safety risks that *we* have identified;
- To consult with and provide forums for the participation of *our* employees on matters affecting their health and safety;
- To provide and maintain safe plant and equipment;
- To ensure the safe handling and use of substances;
- To provide information, instruction, training where necessary for *our* workforce;
- To ensure that all workers are competent to do their work, and to give them appropriate training;
- To prevent accidents and cases of work related ill health;
- To actively manage and supervise health and safety at work;
- To have access to competent advice;
- To seek continuous improvement in *our* health and safety performance and management through regular (at least annual) review and revision of this policy; and
- To provide the resource required to make this policy and *our* Health and Safety arrangements effective.

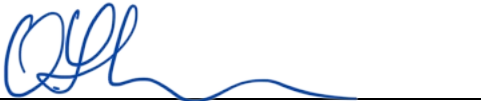
A responsibility chart and more detailed arrangements have been prepared.

*We* also recognise:

- *Our* duty to co-operate and work with other employers when *we* work at premises or sites under their control to ensure the continued health and safety of all those at work.
- *Our* duty to co-operate and work with other employers and their workers, when their workers come onto *our* premises or sites to do work for *us*, to ensure the health and safety of everyone at work.

To help achieve *our* objectives and ensure *our* employees recognise their duties under health and safety legislation whilst at work, *we* will also inform them of their duty to take

reasonable care for themselves and for others who might be affected by their activities. We achieve this by explaining their duty and setting out *our* health and safety rules in an Employee Handbook which is made available to every worker employed by *us* when they start employment.

Signed as approved by:  Date: 04/10/2023  
Vincent Thornley (Managing Director)

### Version Information

Date reviewed	Next review date	Issue No.	Changes (most recent first)	Process owner	Approver
<b>04/10/2023</b>	<b>04/10/2024</b>	<b>15</b>	<b>Owner updated</b>	<b>Systs &amp; Procs</b>	<b>Leadership team</b>
<b>04/10/2022</b>	04/10/2023	14	Rebranding and annual review. ISO45001:2018 added to the policy	Operational Systems	Leadership team
<b>18/10/2021</b>	18/10/2022	13	Logo changed	Operational Systems	MD
<b>29/09/2021</b>	29/09/2022	12	Reviewed and signed, logo changed	Operational Systems	MD
<b>06/08/2020</b>	06/08/2021	11	Minor changes to improve 'plain English'. Reviewed and signed	Operational Systems	MD